

PRINCETON UNIVERSITY
Woodrow Wilson School of Public and International Affairs

To: Second-year MPA Candidates taking QE2
From: Melissa Lyles
Date: April 9, 2009
Subject: Arrangements for QE2

Please review the QE2 logistics listed below. Please note, there are no review sessions or background material that is distributed for the QE2. You may refer to the link below to access and review previous QE2s. For specific questions related to the content and format of your particular field's QE, please refer to the field faculty coordinator listed below (if they haven't already, they will send an email with information on the content of your particular field's QE).

QE2 Faculty Coordinators:

Field I - John Ikenberry

Field II - Lynn White

Field III – Jessica Trounstone

Field IV – Bobby Willig

Field I Monday, May 4th, 9:00 am – 2:00 pm.
Students take their closed-book/closed-notes exam in Robertson Hall.
Exams are picked up in the lower level of Robertson Hall at 8:45 am.
Submit a printed hardcopy of your answers to each section (separately) to the GPO staff in Bowl 016 **by** 2:00 p.m., and email a copy to wwsgpo@princeton.edu

Field II Monday, May 4th, 9:00 am – 2:00 pm.
Students take their closed-book/open-notes exam in the School.
Exams are picked up in the lower level of Robertson Hall at 8:45 am.
Submit a printed hardcopy of your answers to each section (separately) to the GPO staff in Bowl 016 **by** 2:00 p.m., and email a copy to wwsgpo@princeton.edu

Field III Tuesday, May 5th, 9:00 a.m. to 2:00 pm.
Students take their closed-book/closed-notes exam in Robertson Hall.
Calculators are encouraged. Exams are picked up in the lower level of Robertson Hall at 8:45 am. Submit a printed hardcopy of your answers to each section (separately) to the GPO staff in Bowl 016 **by** 2:00 p.m., and email a copy to wwsgpo@princeton.edu

Field IV Tuesday, May 5th, 9:00 am to 12:30 pm, and 2:00 pm to 5:30 pm.
Students take their two-part, closed-book exam (class notes, including handouts that were distributed in class are permitted, BUT problem sets and answer sheets are NOT) in Robertson Hall. You should bring a calculator. You will need to use Intercooled STATA 8 (or higher) on your laptop for the exam. A STATA manual is also permissible. If you do not have this software, please reserve a cluster computer through Crystal Arrington in the Graduate Program Office. Exams are picked up in the lower level of Robertson Hall at 8:45 am and again at 1:45 pm. Submit a printed hardcopy of your

answers to each section (separately) to the GPO staff in the Graduate Office, **by** 12:30 p.m. for the morning portion, and **by** 5:30 for the afternoon portion and email a copy to wwsgpo@princeton.edu

SCHEDULE OF QE2 ORAL EXAMINATIONS (if given):

An oral exam will be required if you fail the written portion of QE2. The oral exam will be scheduled on either May 11th or 12th. Any student required to take an oral exam will be notified by telephone or email on Friday, May 8th. The GPO will inform you of the time/date/location for the oral examination.

LOGISTICS:

- All QE2 exams should be picked up in the lower lobby of Robertson Hall beginning fifteen minutes prior to the start time on the day of the exam.
- Each student will be assigned a blind grade number which will appear next to their name on the original envelope. Please write **ONLY** this number on all of your papers. **Do not put your name on any of the papers.** This procedure is designed to ensure that exams are graded anonymously.
- Field Coordinators and their faculty panels set the conditions for each field exam. Please note, however, that when the exams are taken on a closed-book basis, it IS nevertheless permissible for foreign students to use relevant foreign-language/English dictionaries during the tests.
- All work must be done independently. You must print your own exam before returning it. Extra printers will be available in Robertson 035 for **PRINTING** only.
- If you are hand-writing any portion of your exam or the appendices, please use only the paper and pens provided.

- To facilitate copying, please:
 - Write as legibly as possible
 - Use only one side of the paper
 - Use black or blue ink pens only, **no pencil**
 - Be sure your examination number (not your name) appears on each sheet of paper
 - Be sure the correct question number appears on each sheet of paper
 - Begin the answer to each question on a new page

Good luck on the QE2 and URP written exams.