

PRINCETON UNIVERSITY
Woodrow Wilson School of Public and International Affairs

Guidelines and Procedures
Fall Graduate Policy Workshop

From Relief to Development: Finding Sustainable Solutions for Refugees
Case Study: Kakuma Refugee Camp

WWS 591e Workshop: International Relief and Development
Howard Adelman
Fall, 2004

I. FOCUS OF THE WORKSHOP

The workshop will analyze the options for refugees who have been kept in camps for a very long time. The workshop will focus on a single camp, Kakuma Refugee Camp and will compare the options of these refugees with refugees in other long-term camps. The workshop will prepare a report evaluating existing options for the refugees and offering durable solutions that are practical and can be implemented to end the long-term warehousing of refugees. The client for the workshop will be the International Rescue Committee (IRC). In the focus on durable solutions, the report will propose interim policies on the use of the camps and camp programming that will serve these long-term goals.

The report will provide background material on the situation that led to the production of the refugees, on the policies of host countries and the policies of countries of resettlement, particularly focusing on the policies that led to the resettlement of the Somali Bantus in the United States. Since the IRC's focus in the camps is on the health and the environment, and interpreting that focus broadly, on gender and violence issues as well as microfinance projects for agricultural development, this will be one focus of the study. However, such a study must be embedded in a context, so the study will cover all the areas of servicing refugees as well as the broader political and economic context.

Just because the focus is on policy *implementation*., that does not mean theory can be ignored since problems and solutions always arise out of and are related to a theoretical context. Hence, after refining and working out the divisions of responsibilities and the relationships with the client and WWS, the workshop will begin with situating the problem within membership and political theory as well as the critical theory that will be a main method of examining the problem. However, the concern will be with producing a report that will not only analyze the problem, but will also analyze the possibilities of implementing different solutions given existing constraints, as well as the modes of communication and decision-making necessary to get a preferred solution implemented.

II Field Divisions

1. Numbers of refugees, sources, ethnic, religious, clan, age and gender distribution and differentiations in status;
2. Culture: Conflicts and Camp security;
3. Numbers, classes and types of vulnerables – children, women, handicapped, aged, etc.
4. Shelters and the Environment;
5. Food supply, sources of funding, diet, warehousing, modes of distribution, sources of water, access, maintenance of water holes, long-term supply problems, sources of firewood for cooking, etc.;
6. Education: pre-school, primary, secondary, accessibility or non-accessibility to post-secondary education, skills training, adult education, gender differences, etc.
7. Health services, communicable diseases, reproductive health, cultural malpractices but also interpreted broadly to include community social services and psychological services;
8. Service agency roles, responsibilities and interrelations between the IRO, the World Lutheran World Federation (LWF), World Vision, UNHCR, UNESCO, etc., as well as locals agencies and agents servicing the camps;
9. Political Contexts at the local level (refugees in relationship to local populations), the intra-state level, inter-state regional level, the donors, and relevant international organizations;
10. The Economics of Various Solutions to the Refugee Issue

III Division of Responsibilities

Theoretical and Political Background

Hilary Mathews	Membership Theory (including refugee theory), Political Theory and Methodological Theory with a focus on critical theory
Yuka Ogasawara & Tracy Giang	The Theory of Relief to Development
Everyone	Regional and international politics

Applied Areas:

Neil Ahlsten	1& 5: Refugee Definition; Numbers and Distribution
Karen Showalter	2 &3 Culture & Security, including food & water security As well as physical security issues and vulnerables
Megan Wilson	4 Shelter and the Environment
Corrie White	6 Education
Theresa Hwang	7 Health Issues
Ky Lam	8 Relationships of Donors, Host State, International Agencies in the camp, etc
Xinxin Yang	10. An Economic Analysis: the economy of refugee camps vs Alternatives; macro-organizational issues
Collective	9. Politics

In addition to these responsibilities, students will be assigned functional responsibilities with respect to the workshop and the production of the report. These positions will include:

1. Recording Secretary – on Rotation:

Week 1	Corrie Whie	Sept. 8
Week 2	Niel Ahlsten	Sept 22
Week 3	Yuka Ogasawara	Sept 29
Week 4	Megan Wilson	Oct. 6
Week 5	Xinxin Yang	Oct. 13
Week 6	Ky Lam	Oct. 20
TRAVEL to Kenya		
Week 8	Tracy Giang	Nov.3
Week 9	Hilary Mathews	Nov. 10
Week 10	Karen Showalter	Nov. 17
Week 11	Theresa Hwang	Nov. 24
Week 12	REVIEW DRAFT	Nov. 31

2. Client Liaison Megan Wilson
3. WWS Liaison Hilary Mathews
4. Budget Chief
5. Reporting Formats
6. Travel Logistics
7. Health Arrangements
8. Bibliography
9. Contact Lists
10. Report Copyediting
11. Report Production & Distribution
11. Evaluation Coordinator

The writing of the report will be divided up among the students as well, including the Glossaries and appendices.

IV The Product

The product will consist of the following:

1. A Draft Report
2. Feedback to the Draft Report that will be presented to IRO and other interested parties, such as WLF, UNHCR, USAID, etc., but also to the refugees and those who work with the refugees for comment.
3. A Revised Final Report.

V Evaluation

A. Internal Evaluation

With the advice of the instructor, one of the student will be assigned the task of preparing an evaluation form, distributing a form to all contacts and relevant parties (this will be done independently of the feedback to the substance of the report), and ensuring that as many as possible complete the form. The results will be tabulated and distributed to the class for their

responses. Based on the evaluation report, the observations by the instructor of the individual student's contribution to both the content of the report and the organizational effort in producing the report, the class will draw up a self-evaluation with the assistance of the instructor.

The workshop grades will be assigned to individuals on the following *proposed* basis:
 40% substantive individual assignment
 40% contribution to shared substantive responsibilities
 20% for carrying out functional responsibilities

B. Outside Evaluation

Within the first 3-4 weeks, the workshop will select outside evaluator(s) to whom the report and the material from the internal evaluation will be presented. The external evaluations will be added as an integral part of the report.

VI Scheduling

PART I: Pre-Site Trip

Week I	Sept. 8	Introductions and Initial Organization of Project Review of Project Objectives and Assignments and meeting with IRO representative; finalize logistics; Review report outline and divide responsibilities; finalization of budget; Discussion of Draft Guidelines and Procedures, including the mode of evaluation.
Week 2	Sept 22	
Week 3	Sept 29	SUBSTANTIVE: Discussion of 2 papers on warehousing Discussion of Refugee Theory in a context of Political and Membership Theory; logistic issues; Preliminary Discussion of Evaluation
Week 4	Oct. 6	Discussion of the Political and Institutional Context; Possible New York visit; Selection of Evaluator(s)
Week 5	Oct. 13	Discussion of the Refugees; Washington Visit
Week 6	Oct. 20	Discussion of Camp Services

Part II Post-Visit Schedule

Week 8	Nov.3	Preparations of Glossaries & Appendices; Historical Background; Specification of Key Issues
Week 9	Nov. 10	Camp Depiction in all its Facets
Week 10	Nov. 17	Options, Executive Summary, Preface and Methodology
Week 11	Nov. 24	Recommendations and Dissenting Opinions or Minority Exceptions
Week 12	Dec. 1	REVIEW DRAFT ; Discussion of Presentation Formats Written Version Power Point Presentation Web Site

Week 13 Dec. 8

Disc
IN RESERVE

Draft Report Proposed Index:

Executive Summary
Recommendations
Note on Methodology

Glossaries:

- A. Acronyms
- B. Foreign Words and Phrases
- C. Definitions
- D. Map

Preface

Chapters:

- 1. Introduction
- 2. Historical Background
 - a) Sudan
 - b) Kakuma Refugee Camp
- 3. Current Situation
 - a) Kenya
 - b) Camps
 - c) Sudan
 - d) Donors and Agencies
- 4. Options
- 5. Analysis of Feedback

Appendices

- I Process
- II Statistical Tables
- III Communications
- IV Contacts and Itinerary
- V Budget report
- VI Participants in Workshop