

**Woodrow Wilson School  
Federal Express/UPS Request Form**

**Please Ship:**     FedEx:     UPS:

Date: \_\_\_\_\_ Account Number: \_\_\_\_\_

Sender: \_\_\_\_\_

Recipient's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

**If Sending Federal Express –**

Priority     Standard     Economy

International     Saturday Delivery

Release (no signature required)

Bill Recipient, Account Number: \_\_\_\_\_

**If Sending UPS –**

Ground     Next Day Air     2 Day     3 Day

\_\_\_\_\_ Weight    \_\_\_\_\_ Declared Value

\_\_\_\_\_ Delivery Confirmation